

NORRISTOWN MUNICIPALITY
Council Work Session
Tuesday, December 16, 2025
6:30 PM
Municipal Hall
235 East Airy Street, Norristown, PA 19401

AGENDA

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
- V. Executive Session Announcement
- VI. Announcements
- VII. Response to Questions from the Last Council Meeting
- VIII. Public Comments
- IX. Presentations
 - A. **Presentation of Citation to Council President Smith by Representative Scott**
- X. Appointments
 - A. **Oath of Office: Swearing in the Oath of Office for 5 Applicants for the Position of Police Officer**
The Norristown Police Department respectfully requests that Municipal Council swear in five applicants for the position of Police Officer.
 - B. **Resolution No. 25-96 - Reappointment to Various Advisory Boards, Committees, and Commissions**
Civil Service Commissioners Jeanna Lyons (Commissioner) and Elisha Morris (Alternate Commissioner) terms expire on **December 31, 2025**. Both incumbents have confirmed in writing that they are willing to continue serving and wish to be reappointed.
- XI. Human Resources
 - A. **Resolution No. 25-107: Request for Municipal Council to Accept the Resignation of Thomas Odenigbo as Public Works Director**
- XII. Buildings & Code Compliance
 - A. **Request to Approve HARB COA**
- XIII. Finance
 - A. **Request Council to Adopt the 2026 Budget Ordinance 25-08 Establishing the Real Estate Tax Rate for 2026**
A request of Council to Adopt the 2026 Budget Ordinance, increasing the total millage rate from 18.25 to 19.00, including the Fire Tax Rate and the EMS Tax Rate. (General Fund 11.77, Fire Tax 7.16, EMS Tax 0.07)
Ordinance 25-08 is to establish the 2026 General Fund Tax Rate as \$11.77 mill for 2026

Ordinance 25-09 to be presented next establishes the Fire Tax Rate (7.16 mill) and the EMS tax rate (0.07 mill)

B. Request of Council to Adopt Ordinance 25-09 Establishing the Fire and EMS Tax Rate for 2026

A request of Council Adopt the 2026 Ordinance, creating the Fire Tax Rate of 7.16 mills and the EMS Tax Rate of 0.07 mills

XIV. Parks and Recreation

A. Resolution No. 25-104: Request for Council to Authorize the Submission of a Grant Application in the Amount of \$40,000.00 from the National Fitness Campaign to Install a Fitness Court in Elmwood Park.

Securing the grant from the National Fitness Campaign is critical to Norristown because it provides the financial foundation needed to build a Fitness Court that will significantly improve community health, expand free access to high-quality wellness resources, and strengthen our recreation infrastructure without placing additional strain on the municipal budget. This investment promotes equitable fitness opportunities for residents of all ages and abilities, supports our long-term health and wellness goals, and positions Norristown as a leader in providing innovative, inclusive public spaces that enhance quality of life.

XV. Planning & Municipal Development

A. Ordinance 25-10: Request authorization to advertise Ordinance 25-10 for the FY2026 Community Development Block Grant (CDBG) Proposed Budget

Request authorization to advertise Ordinance 25-10 for the FY2026 Community Development Block Grant (CDBG) Proposed Budget.

B. Vote on Conditional Use Master Plan for "The Preserve at Stony Creek" - 1001 Sterigere Street

The applicant is seeking a decision on the Conditional Use Master Plan for The Preserve at Stony Creek (1001 Sterigere St, Norristown State Hospital) development.

C. Proposed Easement Approval Request — Haws Avenue and Chain Street Trailheads

Montgomery County is working with design consultant NV5, to develop plans for improving two trailheads along the Schuylkill River Trail in the southwestern neighborhood of Norristown. The County is formally requesting approval to initiate the process of establishing a permanent easement at Haws Avenue, and temporary construction easements at both Haws Avenue and Chain Street, within Norristown's public rights-of-way.

D. Resolution No. 25-105: Request for Preliminary/Final Land Development Approval - Poley Park Skatepark

Consider granting preliminary/final land development approval for the Poley Park Skatepark land development project at 310 W. Marshall Street.

XVI. Public Works

A. Resolution No. 25-106: Request for Municipal Council to Authorize the Award of a Three-Year Janitorial Cleaning Services Contract with DSC Solutions LLC. in the Amount of \$95,868.00 (\$31,956 Annually).

For Municipal Council to authorize the award of a three-year janitorial cleaning services contract, with an optional two-year extension, with DSC Solutions LLC. to provide comprehensive janitorial services for municipal facilities.

XVII. Adjournment

Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid, service or other accommodations to participate in the meeting, please call the office of the Municipal Administrator at 610-272-8080.

