

NORRISTOWN MUNICIPALITY
COUNCIL WORK SESSION MINUTES
JUNE 16, 2026

The Council Work Session of Tuesday, June 16, 2026, was called to order by Council Vice President, Dustin Queenan, at 6:30 PM in Municipal Hall Chambers, 235 East Airy Street, Norristown, PA.

There was a Moment of Silence followed by the Pledge of Allegiance.

The following Council members were in attendance:

William McCoy
Mydera Robinson
Natalie Colson
Jasmine Griffen
David McMahon
Dustin Queenan

Also in attendance were:

Jayne Musonye, Interim Municipal Administrator; Patrick Hitchens, Acting Municipal Solicitor; Vincent Poppa, Interim Director of Planning and Municipal Development; Kathy Pfister, Director of Finance; Amanda Ciarlante, Deputy Director of Finance; Norristown Police Chief Trail; Sean Chin, Officer of Special Projects and Interagency Affairs; Keith Gordon, Code Enforcement Manager; Thomas O'Donnell, Norristown Fire Chief; Ted Dymtryk, Pennoni Engineering.

EXECUTIVE SESSION ANNOUNCEMENT

Council Vice President Queenan announced that Council met in Executive Session prior to the Council Meeting to discuss Personnel issues, Litigation and Public Safety issues.

ANNOUNCEMENTS:

Councilwoman Griffen announced the “Life U Young Scholars Program Summer Camp” at Roosevelt from 11 am to 3 pm on July 6th through 9th, July 13th through 16th and July 20th through 23rd. Lunch and activities. Contact Taria Mayo for details.

“TOWN HALL” with Council Vice President Dustin Queenan on June 22nd at 6 pm at the Norristown Library.

PUBLIC COMMENT

Taria Mayo - She asked for support for “Stop the Violence Day” on July 18th. She said it affects the youth. She asked for everyone to come together to create a positive opportunity. She said it’s a way to connect and access resources. She said it also promotes peace and it is not just about one day of activities. She asked for sponsorship and support. She said that change happens when we work together.

Hassan and Lee Marlon, OTR (On The Run) – He . that “On The Run” is used to promote movement and understanding yourself through things like basketball and music events. He said they want to bridge the gap between them and the leaders of Norristown. He asked for the use of buildings and other resources for basketball events and music showcases. Lee Marlon has experience with Probation and Jail. He said their platform generated 10 million views. He said they were responsible for half of the Juneteenth event which generated money. He asked for help with bridging the gap. He mentioned the programs that were available in his youth. Hassan said they would like to do some pep rallies and they can bring in some celebrity artists.

APPROVAL OF MINUTES

There was **a motion by Councilman McMahon, seconded by Councilwoman Griffen**, to approve the Minutes from June 2, 2026. **The motion passed 6-0.**

PRESENTATIONS

Presentation of Synario’s Financial Modeling System

There was a Power Point presentation conducted by Jim Arms, Director of Strategic Growth.

The information covered the “Overview”, “What is Synario?” (a financial modeling platform), “What Ifs?”, “Capital Project Impacts”, “Operational Planning around Current Challenges”.

Melissa Maze, PFM Financial, noted they are a 17-person team that work with 650 local governments. She provided information using the Power Point such as “Model”, “Dashboard” – which helps to analyze what it does to the bottom line in Real Time. She added there is an “AI” feature which shows the summary of the amount. “Multiverse Modeling” – shows what scenarios mean from a financial standpoint. “Results of Choices” – all in one model – no more spreadsheets.

Presentation to Markley Rehabilitation and Health Center – Facility Updates and Community Services

Council Vice President Queenan noted that the representatives did not show up.

APPOINTMENTS

Resolution 26-50: Request for Council to approve appointment to Boards, Committees and Commissions

Jayne Musonye noted that Jade Arts and Fernando Feliciano, Jr. have been appointed to the Planning Commission for terms expiring December 31, 2030. She noted they are experienced and there is a need for a full working Planning Commission.

There was **a motion by Councilman McMahon, seconded by Councilwoman Colson**, to approve the appointments. **The motion passed 6-0.**

MUNICIPAL ADMINISTRATOR

Resolution 26-52: Request for Municipal Council to authorize the Municipality to enter into a Professional Services Agreement with Plante & Moran, PLLC to provide internal review and related services

Jayne Musonye stated that she provided a copy of the Proposal to Council in a separate email.

There was **a motion by Councilman McMahon, seconded by Councilwoman Griffen**, to approve Resolution 26-52 to authorize entering into a Professional Services Agreement with Plante & Moran, PLLC for \$80,000 to provide internal control review and related services in accordance with Plante & Moran, PLLC's proposal dated May 20, 2026. **The motion passed 6-0.**

FIRE

Resolution 26-47: Request for Municipal Council to approve the purchase of (1) 2030 Pierce Enforcer Pumper

Chief O'Donnell explained that the price quote expires June 30, 2026. He said they need to place an order for the 2030 delivery and the price will be locked in. He said that this will replace a truck that is 37 years old.

There was **a motion by Councilwoman Griffen, seconded by Councilwoman Robinson**, to approve the purchase. **The motion passed 6-0.**

PLANNING & MUNICIPAL DEVELOPMENT

Resolution 26-48: Bid Award for 104 East Main Street Historic Façade Project

Vince Poppa provided the details of the bid process.

There was **a motion by Councilwoman Colson, seconded by Councilwoman Griffen**, to approve Resolution 26-48 to award the bid for the Historic Façade Program project to Urbina General Contractors LLC in the amount of \$38,900. This award will allow work to proceed at 104 East Main Street as part of the Municipality's Historic Façade Program. **The motion passed 6-0.**

Resolution 26-49: Bid Award for 109 East Main Street Sidewalk Repair and Request to waive Intent to Award phase

Vince Poppa noted that this waive request is based on urgency.

Ted Dymtryk added this will move straight to the Final Phase. He said it went through the bid process and 1 bid was received.

There was **a motion by Councilwoman Griffen, seconded by Councilwoman Colson**, to approve Resolution 26-49 approving a contract with JPS Construction Company in the amount of \$327,000 for 109 East Main Street Sidewalk fill and replacement services. This project is necessary to eliminate an ongoing public safety hazard within the public right-of-way, restore safe pedestrian access and address the structural condition below the sidewalk at 109 East Main Street. **The motion passed 6-0.**

PUBLIC WORKS

Resolution 26-51: Request for Municipal Council to authorize Change Order No. 1 for the Sawmill Run Culvert Repair Project (Hoffman Property)

Ted Dymtryk said this is Phase 3-A and there was a construction change due to unforeseen issues during construction. He said the funding is through ARPA and CIP.

Councilman McMahon commented that he feels that building upstream is displacing the river volume and “might impact us down the road.”

There was **a motion by Councilwoman Griffen, seconded by Councilman McMahon**, to approve Resolution 26-51. **The motion passed 6-0.**

DEPARTMENTAL REPORTS

The Recreation Report will not be presented tonight.

Fire

Chief O'Donnell reported:

137 incidents; average response time 3 mins. 29 seconds; Sunday was the busiest day; there were 196 sessions attended; 306 training hours; 1 Firefighter injury; no Civilian injuries; 8 Community Inspections; 10 Public Education sessions; visited 218 homes and installed 20 smoke detectors; attended 1 Public Event; 10 hours out of service.

Planning

Vince Poppa presented a Power Point which included Economic Development Projects:

Norristown State Hospital – he said he provided information in the packets provided to Council members.

Two-Way Dekalb Street – purpose is to improve circulation and waiting for traffic study results. He added that the Engineering is being done.

Lafayette Street Expansion Project – Final design begins in 2029.

Montgomery County Justice Center – Operational in quarter 4 2026.

Arbor Place (former Kennedy Kenrick) – third building is currently underway.

Stinson Hall – 1651 Markley Street

1020 Violet Street

240 West Johnson Highway – 4-Story, 50 residentials.

1340-42 Markley Street

902 Violet Street – priced at \$400,000 to \$500,000

Trail Junction Center

Historic Façade – 15 properties, 4 going to HARB.

Councilman McMahon asked about bike trails and Vince Poppa said a traffic study was done and they will get the review. Jayne Musonye added that this is still a Preliminary Plan Development.

ADJOURNMENT

There was **a motion by Councilwoman Griffen, seconded by Councilman McMahon**, to adjourn the Council Work Session. **The motion passed 6-0.**

Respectfully submitted,

Roseann M. Santangelo
Clerk of Council