

NORRISTOWN MUNICIPAL COUNCIL WORK SESSION

May 19, 2020

The virtual Council Work Session of May 19, 2020 was called to order by Council President Derrick Perry at 6:30 PM by way of the GoToMeeting.com application.

There was a **Moment of Silence** followed by the **Pledge of Allegiance**. The following Council members were connected to the online meeting:

Valerie Scott-Cooper
Thomas Lepera

Hakim Jones
Rebecca Smith

Sonya Sanders
Derrick Perry

Heather Lewis

Also present were: Crandall Jones, Municipal Administrator; Chief Mark Talbot, Norristown Police Chief; Sean Kilkenny, Municipal Solicitor; Jayne Musonye, Director of Planning & Development; Norman Butts, Director of Finance; Thomas O'Donnell, Norristown Fire Chief.

Motion to Approve Minutes

There was a **motion by Councilwoman Scott-Cooper, seconded by Councilman Jones**, to approve the Minutes of the May 5, 2020 virtual Council Meeting. **The motion passed unanimously.**

Executive Session Announcement

Council President Perry announced that Council did not meet in Executive Session prior to tonight's meeting.

Public Comment

There was no Public Comment.

Announcements

There were no Announcements.

Presentations

Presentation by Ashley Shiwarski, Director, Business Development, NLC Service Line Program

A video presentation was provided by Ashley Shiwarski with regard to granting Service Line Warranties of America the right to offer and market products such as external water service line plan, external sewer/septic line plan and interior plumbing and drainage plan to property owners within the Municipality.

Appointments

Resolution 20-41 – Appointment to Citizens Boards and Committees

There was a **motion by Councilwoman Scott-Cooper, seconded by Councilwoman Lewis**, to table this item. **Councilwoman Sanders and Councilman Perry** also voted to table Resolution 20-41 – appointment of Turea Hutson to the Human Relations Commission. **Councilwoman Smith, Councilman Jones and Councilman Lepera** voted not to table. **The motion to table passed 4-3.**

Municipal Administrator

Request of Council to approve an amendment to the Professional Service Contract with the Montgomery County Redevelopment Authority

There was a motion by Councilwoman Scott-Cooper, seconded by Councilwoman Smith, to approve an amendment of the Cooperation Agreement between the Municipality and the Montgomery County Redevelopment Authority, dated June 9, 2017. **The motion passed unanimously.**

Municipal Solicitor

Request of Municipal Council to approve an agreement between the Municipality and David C. Babbitt & Associates for services in defense of the Municipality's Zoning Ordinance in an amount not to exceed \$3200 plus associated expenses

There was a motion by Councilman Jones, seconded by Councilwoman Sanders, to approve an agreement with David C. Babbitt & Associates, LLC to provide planning services to the Municipality of Norristown for the KKR Investments Substantive Validity Challenge. **The motion passed unanimously.**

Finance

Resolution 20-38 – extending the Real Estate Tax face period for payments to December 31, 2020

There was a motion by Councilman Jones, seconded by Councilwoman Lewis, to extend the real estate tax face period to December 31, 2020. **The motion passed unanimously.**

Resolution 20-39 – adoption of post-issuance procedures relative to the issuance of debt

There was a motion by Councilman Lepera, seconded by Councilwoman Lewis, to adopt written post-issuance procedures relative to the issuance of debt which are required by the IRS whether in writing or not. **The motion passed unanimously.**

Fire

Resolution 20-36 – Civil Service Amendment

Norristown Fire Chief, Thomas O'Donnell, provided information regarding the amendment.

There was a motion by Councilwoman Scott-Cooper, seconded by Councilwoman Smith, to approve the Civil Service Commission amendment. **The motion passed unanimously.**

Planning and Municipal Development

Request for preliminary/final land development approval for Norristown Municipal Parking Lot Project

The Municipal Engineer, Khal Hassan, provided details of the project.

There was a motion by Councilwoman Lewis, seconded by Councilman Jones, to approve preliminary/final land development for the Norristown Municipal Parking Lot Project. **The motion passed unanimously.**

Small Business Assistance Center Quarterly Report

Malyka Sankofa of the Small Business Assistance Center provided details of the quarterly report.

Police

Resolution 20-37 – motion to approve or deny requests for Disabled Parking Spaces

Norristown Police Chief Mark Talbot noted there is no longer a need for these parking spaces.

There was a **motion by Councilwoman Lewis, seconded by Councilwoman Smith**, to approve the removal of handicapped parking spaces at: 818 Hamilton Street and 600 Chain Street. **The motion passed unanimously.**

ADJOURNMENT

There was a **motion to adjourn the virtual Council Meeting by Councilman Jones, seconded by Councilwoman Sanders. The motion passed unanimously.** There being no further business, the meeting was adjourned.

Respectfully submitted by Roseann M. Santangelo, Clerk of Council