

NORRISTOWN MUNICIPALITY
Council Work Session
Tuesday, December 20, 2022
6:30 PM
Montgomery County Intermediate Unit 23
2 West Lafayette Street, 1st Floor, Norristown, PA 19401

AGENDA

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
- V. Executive Session Announcement
- VI. Announcements
- VII. Public Comments
- VIII. Planning & Municipal Development
 - A. **Ordinance 22-08: Request authorization to advertise Ordinance 22-08 for the FY2023 Community Development Block Grant (CDBG) Proposed Budget**
Request authorization to advertise Ordinance 22-08 for the FY2023 Community Development Block Grant (CDBG) Proposed Budget.
 - B. **Resolution 22-86 of the Municipality of Norristown, Montgomery County, Pennsylvania, granting final land development approval to PROSOV, LLC, for the development of a multifamily residential complex that includes 325 units at 1920 DeKalb Pike, 1910 Arch Street, and 220 E. Johnson Highway**
Council to consider approval of Resolution 22-86 granting final land development approval to PROSOV, LLC, for the development of a multifamily residential complex that includes 325 units at 1920 DeKalb Pike, 1910 Arch Street, and 220 E. Johnson Highway.
 - C. **Ordinance 22-09: Request authorization to advertise Ordinance 22-09 for the vacation of Green Street as part of the Kennedy-Kenrick land development project**
Request authorization to advertise Ordinance 22-09 for the vacation of Green Street as part of the Kennedy-Kenrick land development project
 - D. **Resolution 22-87: Award of contract to Pennoni of up to \$100,000 in Delaware Valley Regional Planning Commission (DVRPC) Transportation and Community Development Initiative (TCDI) grant funds to provide professional services in conducting a study of traffic and pedestrian patterns within the Norristown Redevelopment Area**
To award a contract to Pennoni of up to \$100,000 in DVRPC TCDI grant funds to provide professional services in conducting a study of traffic and pedestrian patterns within the Norristown Redevelopment Area. This is in compliance with Section 7-713 of the Home Rule Charter and Section 4-35(A)(6) of the Administrative Code which states, "All contracts in excess of \$21,000 shall be in writing and shall be awarded by Municipal Council, and the contract shall be executed by the Municipal Administrator."
- IX. Finance
 - A. **Report to Council Reallocation of the 2022 Budget between Departments**
Transfer budgeted funds between departments for special projects. There is no change to the total Municipal Expenditure Budget.

X. Public Works

- A. Approval of Resolution for Surplus Municipal Property to be Offered for Public Auction**
Public Works identified twenty-five surplus equipment items and vehicles with a value greater than \$2,000. Surplus items will be listed for public auction on MuniBid's website as required by Municipal Code 4-36.

XI. Police

- A. Administration of Oath of Office for Entry Level Police Officer**
To administer the oath of office to entry level police officer John Every.

XII. Municipal Administrator

- A. Discussion of Norristown Bigbelly Bin Advertising to Support Keep Norristown Beautiful Anti-Litter Campaign**
The rollout of Norristown's Bigbelly Bin Advertising Campaign presents a revenue stream opportunity to fund the Keep Norristown Beautiful anti-litter public service messaging coming soon to our Bigbelly bins and support additional KNP beautification programs.
- B. Ordinance 22-10: Request of Council to Advertise an Amendment to Chapter 133, Article I titled "Responsible Contractors"**
Request for Council to approve the advertisement of Ordinance 22-10.
- C. Resolution 22-84: Approval of Resolution for a three-year contract renewal with Bizlibrary totaling \$48,359.52**
Bizlibrary is used by our Human Resources department to provide a platform for virtual education and ensure municipal employees complete assigned mandatory courses. Bizlibrary also provides employees with opportunities to enhance their skills in Business, Leadership and Management, Service and Workplace Safety.
- D. Resolution 22-88: Request of Council Approval to Renew General Liability Insurance in the amount of \$1,808,225 from AIG Insurance**
Renewal of the Municipality's General Liability insurance to protect all assets of the Municipality of Norristown, the Norristown Fire Department and the Norristown Police Department from risks covered under the provisions of the General Liability Insurance. The current policy expires December 31, 2022.
- E. Resolution 22-89: Request for Council to Approve the 2023 Council Meeting Schedule**
- F. Resolution 22-90: Request Council Approval of Intent to Award Letter for Crawford Park Retaining Wall to the low bidder, to DePaul and Company, in the amount of \$287,673.45**
To issue an Intent to award letter to DePaul and Company, located in Plymouth Meeting, PA the apparent low bidder with a base bid amount of \$287,673.45, for the Crawford Park Retaining Wall.
- G. Resolution 22-91: Request Council Approval of Intent to Award Letter for Sanitary Sewer Evaluations to the low bidder, Metra Industries in the amount of \$953,527**
Issue a letter of intent to award contract to Metra Industries, located in Little Falls, NJ, the apparent low bidder with a base bid amount of \$953,527, for the Sanitary Sewer Evaluation construction project.

XIII. Adjournment

Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid, service or other accommodations to participate in the meeting, please call the office of the Municipal Administrator at 610-272-8080.