

NORRISTOWN MUNICIPALITY
Council Work Session
Tuesday, November 21, 2023
6:30 PM
Montgomery County Intermediate Unit 23
2 West Lafayette Street, 1st Floor, Norristown, PA 19401

AGENDA

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
- V. Executive Session Announcement
- VI. Presentations
 - A. **Council to Announce Norristown Bee Mascot Contest Winners**

The Norristown Bee Mascot contest encouraged Norristown's young residents to imagine and create a bee mascot that represents our town. The final votes were tallied and we have a winner along with two finalists. Council to present our three talented middle schoolers with their prize. Our three finalists, in no particular order:

 - **Aria Hallihan**, a 6th grade student at St. Francis of Assisi School
 - **Stacey Sanchez**, a 7th grader at Eisenhower Elementary School
 - **Quintin Kennedy**, a 6th grader who was a camper this summer at Norristown Recreation Center
- VII. Announcements
- VIII. Public Comments
- IX. Appointments
 - A. **Resolution 23-83: Appointment to the Norristown Recreation Masterplan Advisory Committee**

Appointment of members to the Recreation Masterplan Advisory Committee
- X. Planning & Municipal Development
 - A. **Public Hearing for (CU2-23) Conditional Use Application: Request for Approval for a Mural on Roosevelt School at 1161 Markley Street**

Applicants for the Roosevelt School are seeking approval of conditional use application (CU2-23) for a 19-foot by 21-foot mural on the facade of the school building.
 - B. **Substantial Amendment: Amending the Community Development Block Grant (CDBG) Acquisition for Homeownership Project**

Request Council approval to amend the Acquisition for Homeownership project outlined in the PY2022 and PY2023 CDBG Annual Action Plans to acquisition of blighted properties for stormwater management facilities.
 - C. **Resolution No. 23-80: Award of Three-Year Contract in the Amount of \$182,891 to Community Grants, Planning, and Housing (CGP&H) for Owner-Occupied Rehabilitation Professional Services**

To award a contract in compliance with Section 7-713 of the Home Rule Charter and Section 4-35(A)(6) of the Administrative Code which states, "All contracts in excess of \$21,000 shall be in writing and shall be awarded by Municipal Council, and the contract shall be executed by the Municipal Administrator."

D. Rejection of Bid for Restaurant Facility Improvements at 14 West Main Street (Simply Divine Catering)

Requesting that Council reject the bid to provide restaurant facility improvements at 1 W Main St (Simply Divine Catering) as part of the Main Street Economic Development Initiative (MEDI).

XI. Buildings & Code Compliance

A. HARB Appeal For Demolition of 35 East Airy Street

Council will hear an appeal on a recent HARB decision by the Property Owner of 35 East Airy Street.

B. Historical Architectural Review Board – November 2023

To Approve or Deny the Historical Architectural Review Board Applications Received, Reviewed, and Recommended for Approval by the HARB for November 2023.

XII. Finance

A. Resolution No. 23-79: Proposed 2024-2028 Capital Improvements Plan

The purpose of this agenda item is to provide council an opportunity to publicly comment on and discuss the proposed 2024-2028 capital improvements plan with administrative staff.

B. Resolution No. 23-77: Proposed 2024 Consolidated Fee Schedule

Proposed 2024 Consolidated Fee Schedule

C. Authorization to Advertise and First Reading of Ordinance 23-08 Adopting the FY 2024 Budget and Establishing the Real Estate Tax Rate for 2024

A request of Council to authorize the first reading of the 2024 Budget Ordinance, increasing the millage rate from 17.00 to 17.25.

XIII. Municipal Administrator

A. Stipulations authorizing amended conditions for a Code Blue Shelter to be operated in the Haws Avenue United Methodist Church located at 800 West Marshall Street

Request that Council consider authorizing a settlement stipulation between the Municipality of Norristown and the Norristown Zoning Hearing Board for the use of the Haws Avenue United Methodist Church at 800 W Marshall St as a Code Blue Shelter.

B. Resolution No. 23-81: Requesting Municipal Council to Approve Purchase and Installation of Security Equipment totaling \$120,819 from Valley Forge Security for Municipal Hall Renovations

Equipment and installation of all related security and access to the newly renovated Municipal Hall. New equipment is replacing outdated and decommissioned equipment.

C. Resolution No. 23-82: Request Municipal Council to Approve Final Award Letter for Poley Skate Park to Spohn Ranch Skate Parks with the low bid amount of \$1,000,000

Council requested to approve the final award/contract letter to Spohn Ranch Skate Parks, located in Los Angeles, California to Design and Build Poley Skate Park, with the low bid amount of \$1,000,000. Poley Skate Park will serve Norristown residents, the surrounding region, and skateboard enthusiasts of all ages.

XIV. Adjournment

Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid, service or other accommodations to participate in the meeting, please call the office of the Municipal Administrator at 610-272-8080.