

NORRISTOWN MUNICIPALITY
COUNCIL MEETING MINUTES
JANUARY 2, 2024

The Council Meeting of Tuesday, January 2, 2024 was called to order by Council President, Thomas Lepera, at 6:30 PM in the Montgomery County Intermediate Unit 23, 2 West Lafayette Street, 1st Floor, Norristown, PA 19401.

There was a **Moment of Silence** followed by the **Pledge of Allegiance**.

The following Council members were in attendance:

Rebecca Smith
Rashaad Bates
Tiffany Hendley
William McCoy
Dustin Queenan
Thomas Lepera

Also in attendance were:

Municipal Administrator, Crandall Jones; Sean Kilkenny, Municipal Solicitor; Chief Michael Bishop, Acting Police Chief; Jayne Musonye, Director of Planning & Development; Kathy Pfister, Director of Finance; Thomas O'Donnell, Norristown Fire Chief; Amrinder Singh, Codes Manager.

APPROVAL OF MINUTES

There was a **motion by Councilman Queenan, seconded by Councilwoman Hendley**, to approve the Minutes of the December 19, 2023 Council Work Session. **The motion passed 6-0.**

EXECUTIVE SESSION ANNOUNCEMENT

Council President Lepera announced that Council did not meet in Executive Session.

ANNOUNCEMENTS: None.

PUBLIC COMMENT: None.

APPOINTMENTS

Oath of Office for (1) Assistant Fire Chief and (1) Captain

Judge Gallagher conducted the swearing-in for Matthew Gallagher as Assistant Fire Chief and Anthony Molchany as Captain.

There was a **motion by Councilwoman Hendley, seconded by Councilwoman Smith**, to approve the new appointments. **The motion passed 6-0.**

Oath of Office for Norristown Police Chief, Dr. Jacqueline Bailey-Davis, Ph.D.

District Judge, Hakim Jones, performed the swearing-in ceremony for Dr. Jacqueline Bailey-Davis.

Resolution 24-03: Appointments to various Advisory Boards, Committees and Commissions

Crandall Jones provided the names and terms for various members of Advisory Boards, Committees and Commissions such as Planning and a re-appointment of Christine Fleming for the Stormwater Committee, term expiring 2029.

PLANNING & MUNICIPAL DEVELOPMENT

Public Hearing: request adoption of Ordinance 23-09 for the FY2024 Community Development Block Grant (CDBG) Proposed Budget

There was a **motion by Councilwoman Smith, seconded by Councilwoman Hendley**, to open the Public Hearing. **The motion passed 6-0.**

Director Musonye provided the details of the process that led to this adoption request, including Council recommendations, public hearings, advertisement of proposed budget and finding fundable projects. Ms. Musonye is requesting an adoption so the request can be submitted and the funds allocated.

There was no Public Comment.

There was a **motion by Councilwoman Hendley, seconded by Council Vice President Queenan**, to close the Public Hearing. **The motion passed 6-0.**

There was a **motion by Councilwoman Smith, seconded by Councilman Bates**, to approve the adoption of Ordinance 23-09 for the FY2024 CDBG Proposed Budget. **The motion passed 6-0.**

BUILDING & CODES COMPLIANCE

Historical Architectural Review Board – December 2023

There was a **motion by Councilman McCoy, seconded by Councilwoman Hendley**, to approve the following applications received, reviewed and recommended for approval by the HARB for December 2023 for the following properties:

524 Swede Street
629 West Main Street
641 Haws Avenue
801 West Marshall Street

The motion passed 6-0.

ADJOURNMENT

There was a **motion by Councilwoman Smith, seconded by Councilman McCoy**, to adjourn the Council Meeting. **The motion passed 6-0.**

Respectfully submitted,

Roseann M. Santangelo

NORRISTOWN MUNICIPALITY
COUNCIL RE-ORGANIZATION MEETING
JANUARY 2, 2024

The Council Re-Organization Meeting of Tuesday, January 2, 2024 was called to order by Council President, Thomas Lepera, at 6:00 PM in the Montgomery County Intermediate Unit 23, 2 West Lafayette Street, 1st Floor, Norristown, PA 19401.

There was a **Moment of Silence** followed by the **Pledge of Allegiance**.

The following Council members were in attendance:

Rebecca Smith
Rashaad Bates
Tiffany Hendley
Dustin Queenan
William McCoy
Thomas Lepera

Also in attendance were:

Municipal Administrator, Crandall Jones; Sean Kilkenny, Municipal Solicitor; Acting Police Chief, Michael Bishop; Jayne Musonye, Director of Planning & Development; Kathy Pfister, Director of Finance; Thomas O'Donnell, Norristown Fire Chief; Amrinder Singh, Codes Manager.

PUBLIC COMMENT: None.

ELECTION OF 2024 COUNCIL OFFICERS

Oath of Office for William McCoy

District Judge, Hakim Jones, performed the swearing-in of William McCoy as Municipal Council member.

Nominations/Vote for Vice President of 2024 Council

Councilwoman Hendley nominated Dustin Queenan for Vice President of 2024 Council. Council President Lepera asked 3 times if there were any other nominations. There were none. Councilwoman Smith made a second. **The motion passed 5-0.**

Nominations/Vote for President of 2024 Council

Councilwoman Hendley nominated Thomas Lepera for President of 2024 Council. Council Vice President Queenan asked 3 times if there were any other nominations. There were none. Councilman Bates made a second. **The motion passed 5-0.**

Oath of Office for Vice President of 2024 Council

District Judge, Hakim Jones, performed the swearing-in of Vice President Dustin Queenan.

Oath of Office for President of 2024 Council

District Judge, Hakim Jones, performed the swearing-in of President Thomas Lepera.

Remarks from incoming Council President

President Lepera commented that last year was “one great year.” He noted that most of the current Council members are in their 30s which he said is not usual. He said he hopes for another exciting year.

APPOINTMENTS

Resolution 24-01: Reappointment of Professional Staff for 2024

Crandall Jones recited the names of the professionals and staff who will serve in various capacities within the Municipality of Norristown.

ADJOURNMENT

There was **a motion by Councilwoman Hendley, seconded by Councilwoman Smith**, to adjourn the Council Reorganization Meeting. **The motion passed 6-0.**

Respectfully submitted,
Roseann Santangelo