

NORRISTOWN MUNICIPALITY
Council Meeting
Tuesday, December 3, 2024
6:30 PM
Municipal Hall
235 East Airy Street, Norristown, PA 19401

AGENDA

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
- V. Executive Session Announcement
- VI. Announcements
- VII. Public Comments
- VIII. Presentations
 - A. **A Presentation by State Representative Greg Scott**
- IX. Appointments
 - A. **Resolution No. 24-109: Request for Council to Approve Appointment to Boards, Committees, and Commissions**
The Municipality has received a letter from the Norristown Municipal Waste Authority Chairperson dated November 19, 2024, requesting that Mr. Simpson be removed as a board member of the Norristown Municipal Waste Authority in accord with Section 5601(f) of the Pennsylvania Municipalities Authorities Act and that Municipal Council appoint a new member to serve the remainder of his term.
- X. Municipal Administrator
 - A. **Resolution No. 24-126: Request for Municipal Council to Authorize the Use of ARPA Funds to Purchase (2) Vehicles for the Building and Code Department**
To replace two aging vehicles within the Building and Code Department.
 - B. **Motion to Award the Contract to RTG Solutions Corp. for the Norristown Recreation Center Roofing and Masonry Work**
 - C. **Motion to Award the Contract to BRB Contractors for the Roosevelt Field Demolition**
 - D. **Motion to Award the Bid to the Lowest Responsible Contractor for the Sawmill Run Creek Culvert Project - Hoffman Property**
 - E. **Motion to Approve Resignation of Tiffani Hendley, Council Member At-Large**
- XI. Buildings & Code Compliance
 - A. **Request to approve HARB COA's**
- XII. Finance

- A. Resolution No. 24-120 2025-2029 Capital Improvements Plan**
Request Council to Adopt Resolution No. 24-120: 2025-2029 Capital Improvements Plan.
- B. Resolution No. 24-121: 2025 Consolidated Fee Schedule**
Request Council to adopt the proposed 2025 Consolidated Fee Schedule.
- C. Ordinance No. 24-07: Adopting the FY 2025 Budget and Establishing the Real Estate Tax Rate for 2025**
A request of Council to Adopt the 2025 Budget Ordinance, increasing the millage rate from 17.25 to 18.25.
- D. Resolution 24-122: Request for Council to Approve Policy to Authorize and Grant the Municipal Administrator and Director of Finance Settlement Authority in Certain Tax, Lien, and Fee Matters**
To obtain Municipal Council approval of Resolution 24-122 updating the existing Tax and Lien Settlement Authorization Policy in an effort to more efficiently address and resolve Tax, Lien, and Fee matters.

XIII. Planning & Municipal Development

- A. Ordinance 24-05: Request adoption of Ordinance 24-05 for the vacating of a portion of Wood Street**
Requesting authorization to advertise Ordinance 24-05 for the vacation a portion of Wood Street.
- B. Ordinance 24-06: Request adoption of Ordinance 24-06 for the vacation of a portion of Violet Street**
Requesting authorization to advertise Ordinance 24-06 for the vacation of a portion of Violet Street.
- C. Resolution 24-117: Authorizing the submission of a grant application to the Department of Community and Economic Development (DCED) requesting \$1,000,000 Main Street Matters (MSM) in District Development Grants funding for the 1 West Main Street Food and Event Hall Project.**
Requesting that Council authorize the submission of a DCED Main Street Matters grant application to complete the 1 West Main Street Food and Event Hall Project.

XIV. Police

- A. Resolution 24-123: Motion to approve handicapped parking**
Resolution to approve handicapped parking
- B. Resolution 24-124: Motion to approve the Civil Service Resolution for entry-level police candidates and certified eligibility list**
Request For Municipal Council To Approve the civil service eligibility list for the hiring of entry level police officers and certifying names for hire.
- C. Resolution No. 24-125: Motion for Council to Approve Offers of Conditional Employment to Four Candidates on the Entry-Level Police Officer Eligibility List**
For Municipal Council to approve the hiring of entry level police officers from the current certified names for hire.
- D. Motion to Approve the Advertisement of the Towing Contract RFP**
Motion to approve the advertisement of the Towing Contract RFP for the Municipality of Norristown

XV. Fire

- A. Motion to approve Letter of Intent with DCED**
To approve a letter of intent with the Pennsylvania Department of Community & Economic

Development (DCED) for them to evaluate the Norristown Fire Department and provide guidance to facilitate future growth and sustainment of existing services.

XVI. Departmental Reports

- A. **Quarterly Update to Council - Special Events Coordinator, Tracie Henry**
- B. **Monthly Updates to Council - Presenting Departments: Public Works and Code Departments**

XVII. Adjournment

Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid, service or other accommodations to participate in the meeting, please call the office of the Municipal Administrator at 610-272-8080.

