

NORRISTOWN MUNICIPALITY
Council Work Session
Tuesday, December 17, 2024
6:30 PM
Municipal Hall
235 East Airy Street, Norristown, PA 19401

AGENDA

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
 - A. **Request for Council to Approve December 3, 2024, Council Meeting Minutes**
- V. Executive Session Announcement
- VI. Announcements
- VII. Public Comments
- VIII. Appointments
 - A. **Motion to Swear in New Probationary Police Officers Kane Barry and Shane Emrich**
Motion to swear in Probationary Police Officers Barry and Emrich
- IX. Presentations
 - A. **A Presentation by Patrick Larkin Esq., Gallagher Global Brokerage**
- X. Municipal Administrator
 - A. **Resolution No. 24-130: Request for Municipal Council to Approve the 2025 Council Meeting Schedule**
 - B. **Resolution No. 24-134: Request for Municipal Council to Accept the Resignation of Dr. Jacqueline Bailey-Davis as Chief of Police**
 - C. **Resolution No. 24-135: Request for Municipal Council to Authorize the Execution of an Agreement of Sale with John D. Altieri and Steven A. Altieri for the Purchase in Lieu of Condemnation of 244 E. Airy Street**
 - D. **Request for Municipal Council to Approve the Interagency Agreement to Provide American Rescue Plan Act (ARPA) Funds to the Parks and Recreation Department for the Parks Revitalization and Safety Upgrades Project in the Municipality**
The Office of the Municipal Administrator agrees to provide ARPA funding to the Parks and Recreation Department to facilitate the implementation of the Parks revitalization and Safety Upgrades project in the Municipality.
 - E. **Request for Municipal Council to Approve the Interagency Agreement to Provide American Rescue Plan Act (ARPA) Funds to the Public Works Department for the Implementation of the Beautification and Infrastructure Enhancement Project in the Municipality.**
The Office of the Municipal Administrator agrees to provide ARPA funding to the Parks and Recreation Department to facilitate the implementation of the Municipality Beautification and

Infrastructure Enhancement project in the Municipality.

F. Request for Municipal Council to Approve the Interagency Agreement to Provide American Rescue Plan Act (ARPA) Funds to the Public Works Department for the Implementation of the Recreation Center Roof and Facility Repairs Project in the Municipality

The Office of the Municipal Administrator agrees to provide ARPA funding to the Public Works Department to facilitate the implementation of the Recreation Center Roof and Facility Repairs project in the Municipality.

G. Motion to Rescind the Previous Award for the Recreation Center Roof and Award the Contract to Pro Com Roofing Corp.

XI. Buildings & Code Compliance

A. Ordinance No. 24-08: An Ordinance of the Municipality of Norristown Amending Sections 241-3, 241-4, 241-9 AND 241-11 OF Chapter 241 Titled "Property Transfer and Sewer Lateral Inspections" and Section 128-10 of Chapter 128 Titled "Change of Use or Occupancy" of the Norristown Municipal Code

B. Resolution No. 24-132: Request for Municipal Council to Approve Project Permit Fee Waiver to Allow for Waivers of Permit Fees Related to Projects Done on Behalf of the Municipality.

XII. Finance

A. Report to the Council on a reallocation of the 2024 Budget between departments, and recommend a fund balance transfer between the General Fund and the Capital Improvement Project fund.

1. Transfer budgeted funds between departments for unplanned or rescheduled projects. There is no change to the 2024 operating budget.
2. Allocate a portion of the general fund balance to the Capital Improvement Project (CIP) fund balance

XIII. Fire

A. Resolution No. 24-127: Requesting Municipal Council Approval to Apply for Assistance to Firefighter (AFG) Grant

To apply for and be awarded an Assistance to Firefighter Grant (AFG) for a firefighter health and wellness grant in the amount of \$61,500.00, local match \$5,591.00, federal share requested is \$55,909.00

XIV. Human Resources

A. Resolution No. 24-133: Request for Municipal Council to Approve the Professional Services Agreement with Penn Medicine to Provide Medical Examinations for the Municipality's Fire Department and New Police Officer Hires for the Norristown Police Department and Related Services

The Municipality wishes to enter into a professional services agreement (effective November 18, 2024) with Penn Medicine to perform medical examinations for candidates for the Norristown Fire Department and Norristown Police Department.

XV. Planning & Municipal Development

A. Presentation for a Proposed Billboard at 333 West Lafayette Street

Council to hear the proposal for a changeable billboard at 333 W Lafayette Street.

B. Request for Council to Authorize Municipal Staff to Prepare an Ordinance to Vacate 232 East Spruce Street

Council to review a request from Ebenezer Church to vacate 232 E Spruce Street.

C. Resolution 24-129: Endorsement and Adoption of the "Norristown Redevelopment Area Transportation Study"

Requesting that Council endorse and adopt the Norristown Redevelopment Area Transportation Study and recommendations as prepared by Pennoni and the Department of Planning and Municipal Development with funding from the Delaware Valley Regional Planning Commission ("DVRPC").

D. Ordinance 24-09: Request authorization to advertise Ordinance 24-09 for the FY2025 Community Development Block Grant (CDBG) Proposed Budget

Request authorization to advertise Ordinance 24-09 for the FY2024 Community Development Block Grant (CDBG) Proposed Budget.

E. Request for Council to Approve the Interagency Agreement between the Office of the Municipal Administrator ("OMA") and the Department of Planning and Municipal Development ("Department") to Provide and/or Encumber American Rescue Plan Act ("ARPA") Funds for the Norristown Parks Story Path Pilot Program.

Requesting that Council approve an Interagency agreement between OMA and the Planning Department to encumber ARPA funds for the Story Path Pilot Program.

XVI. Police

A. Motion to Approve the Graduating Class of the Citizens Police Academy

Motion to approve the graduating class of the citizens police academy

B. Resolution No. 24-131: Request for Municipal Council to Approve the Purchase of (80) Firearms and Accessories from Witmer Public Safety Group in the Amount of \$53,676.60

XVII. Public Works

A. Resolution 24-128: Request Council Authorize Submission of Grant Pre-application to PENNDOT in the amount of \$551,489 in Green Light Go Program Funding for a traffic signal at the intersection of E. Fornance and New Hope Streets.

The Green Light - Go: Pennsylvania's Municipal Signal Partnership Program (Green Light-Go Program) is a competitive state grant program designed to improve the efficiency and operation of existing traffic signals located in the Commonwealth of Pennsylvania. Established by Act 89 of 2013 and revised by Act 101 of 2016, the program is administered by the Pennsylvania Department of Transportation.

XVIII. Departmental Reports

A. November 2024 Department Executive Reports

XIX. Adjournment

Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid, service or other accommodations to participate in the meeting, please call the office of the Municipal Administrator at 610-272-8080.