

**NORRISTOWN MUNICIPALITY**  
**COUNCIL WORK SESSION MINUTES**  
**MARCH 18, 2025**

The Council Work Session of Tuesday, March 18, 2025 was called to order by Council President, Rebecca Smith, at 6:30 PM in Municipal Hall Chambers, 235 East Airy Street, Norristown, PA.

There was a Moment of Silence followed by the Pledge of Allegiance.

The following Council members were in attendance:

William McCoy  
Mydera Robinson  
Dustin Queenan  
Rashaad Bates  
Rebecca Smith

Also in attendance were:

Leonard Lightner, Municipal Administrator; Sean Kilkenny, Municipal Solicitor; Jayne Musonye, Director of Planning and Municipal Development; Kathy Pfister, Director of Finance; Amanda Ciarlante, Assistant Finance Director; Thomas Odenigbo, Director of Public Works; Keith Gordon, Code Enforcement Manager; Lieutenant Angelucci, Norristown Police Department; Thomas O'Donnell, Norristown Fire Chief.

**APPROVAL OF MINUTES**

There was **a motion by Councilman Queenan, seconded by Councilman Bates**, to approve the Minutes from March 4, 2025. **The motion passed unanimously.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Council President Smith announced that Council did not meet in Executive Session prior to the Council Work Session.

## **ANNOUNCEMENTS**

“Electronics Recycling Collection” at the upper parking lot of the Elmwood Park Zoo. Monday, March 24, 2025 from 9 am to 1 pm.

Literacy Council of Norristown at von C Brewing Company on May 13<sup>th</sup> at 6:30 pm for “Lagers for Literacy.”

Woman-Owned Business Empowerment and Networking Event on March 28<sup>th</sup> at the George Washington Carver Community Center in honor of “Women’s History Month.” Vendor networking 5 pm and Public admission 6 pm.

Town Hall ZOOM Meeting with Councilwoman Robinson on April 11<sup>th</sup> from 1 pm to 6 pm. Find events on Councilwoman Robinson’s Facebook or the Municipal website at [mrobinson@norristown.org](mailto:mrobinson@norristown.org).

SRC (“Systemic Reformative Change”) Foundation’s weekly “Clean and Grill.” 1102 Dekalb Street, Saturday, March 22nd at 9 am. Free Food for Volunteers and cleaning supplies provided.

## **Response to Questions from the last Council Meeting**

Leonard Lightner addressed the issue of dangerous trees on private property. He explained that first they look at the tree and consult an arborist or tree tender if needed. The Municipality will encourage the removal of the tree, especially if it is encroaching on public property. He said information about tree removal can be found in Ordinance 295-4.

Regarding the issue of trash cans in the front of a property. He noted that some residents don’t have side yards to put them in.

He said that issues regarding Zone C Parking are being enforced.

## **PUBLIC COMMENT**

Derek Johns, 1102 Dekalb Street – He came to promote the SRC Foundation’s mission which is to listen to needs and provide help. He said the key is to get members to socialize and to keep them clean and safe.

Rocco, Kohn Street – He is back before Council again regarding his request for a Handicapped Parking Sign for which he was denied because he has a driveway. He also complained that he called Code because someone trashed his car because he called about neighbors parked on the sidewalk. He also complained there are residents who are renting that make a lot of noise. He is still requesting a Handicapped sign in front of his house.

Cassidy Kavanaugh, 1406 Astor Street – She said she’s lived in Norristown since 2020. She said when she crosses the street with her dogs at Fornance & Harding Blvd., she has to dodge cars that go through the stop sign. She said she has to rush across the street.

James Watters, Hamilton Street – He said he spoke with the President & CEO of PECO. He said he is interested in the infrastructure in Norristown. He said that the cable company is not changing over to new poles. He said he will refer to the PA Constitution. He said that PECO said they can’t do anything about the cable companies.

Felipa Monteroses, 1046 Dekalb Street – She said there is dog poop everywhere in the park at Green & Spruce Streets. She asked for signs and maybe a container to be used for the dog waste.

Keya Johnson, 517 Buttonwood Street – He commented about the unhoused across from the Recreation Center. He said it raises safety concerns. He said that public spaces should be welcoming. He asked what is being done?

## **BUILDING & CODE COMPLIANCE**

### **Request approval of HARB COAs**

Mr. Gordon recommended approval of the HARB COAs for the following properties:

21 West Airy Street  
554 George Street  
408 West Main Street  
1107 West Airy Street  
Arch Street Greenway Project

There was a **motion by Councilman Queenan, seconded by Councilman Bates**, to approve the HARB COAs for the aforementioned properties. **The motion passed unanimously.**

#### **MUNICIPAL ADMINISTRATOR**

#### **Resolution 25-18: Request Municipal Council to approve the sale of (7) seven Surplus Vehicles via Public Auction**

Mr. Lightner told Council that a list of the vehicles is in their packets. He said they will be sold on an online Auto Auction via Municibid.

There was a **motion by Councilman Bates, seconded by Councilman Queenan**, to approve the disposal of seven surplus vehicles and equipment. **The motion passed unanimously.**

#### **Resolution 25-19: Request for Municipal Council to revise Section 5.2 of the Norristown Civil Service Commission Rules and Regulations for the Municipality of Norristown**

Mr. Lightner summarized the Police & Fire – Fill a Vacancy. He said the request is to propose a new language allowing the Municipality to reinstate them without a Furlough.

There was a **motion by Councilman Bates, seconded by Councilman Queenan**, to approve the revision of Section 5.2 of the Norristown Civil Service Commission Rules and Regulations for the Municipality of Norristown. **The motion passed unanimously.**

**Resolution 25-36: Request for Municipal Council to approve a Contract Agreement with Marco Technologies, LLC, for Managed Service Provider Services**

Mr. Lightner the contract was awarded to the second lowest bidder. He said they are local so response time should be quicker.

There was a **motion by Councilman Bates, seconded by Councilman Queenan**, to approve the contract agreement with Marco Technologies, LLC, for Managed Service Provider Services. **The motion passed unanimously.**

**Motion to approve the resignation of Lauren Hughes, Council Member-at-Large**

There was a **motion by Councilman Bates, seconded by Councilman Queenan**, to approve the resignation of Lauren Hughes. **The motion passed unanimously.**

**Request for Municipal Council to review and approve a Tax Assessment Appeal Settlement for 550 East Fornance Street.**

Mr. Lightner noted that the house value decreased and the assessment increased which affects the taxes for a total of over \$20,000.

Solicitor Kilkenny noted it was approved by the Norristown Area School District and it was discussed by the appropriate parties to negotiate the settlement.

There was a **motion by Councilman Queenan, seconded by Councilman Bates**, to approve the Tax Assessment Appeal Settlement for 550 East Fornance Street. **The motion passed unanimously.**

**POLICE**

**Resolution 25-35: Handicapped Parking**

Lt. Angelucci requested the approval of Handicapped Parking for the following addresses:

200 Hamilton Street

600 Noble Street

There was a **motion by Councilman Queenan, seconded by Councilman Bates**, to approve the Handicapped Parking requests for 200 Hamilton Street and 600 Noble Street. **The motion passed unanimously.**

### **PUBLIC WORKS**

**Resolution 25-29 of 2025 to approve the submission of a Grant Application to the Pennsylvania Department of Transportation (PennDOT) requesting \$419,713 in Green-Light-Go Program Funding for East Farnance Street and New Hope Street Traffic Signal Modernization Project**

Mr. Odenigbo said this application requires a match which will come from the Liquid Fuels Account.

There was a **motion by Councilman Queenan, seconded by Councilman Bates**, to approve Resolution 25-29 of 2025 for the submission of a Grant Application to PennDOT in Green-Light-Go Program Funding for East Farnance Street and New Hope Street Traffic Signal Modernization Project. **The motion passed unanimously.**

**Resolution 25-32 of 2025: approve a purchase in the amount of \$57,060 from Korkus Transport, LLC, for the purchase of the 2024-2025 Snow and Ice Control Service**

Mr. Odenigbo said this snow and ice control is for PennDOT roads in Norristown.

There was a **motion by Councilman Queenan, seconded by Councilman Bates**, to approve the purchase of the 2024-2025 Snow and Ice Control Service. **The motion passed unanimously.**

**Resolution 25-33 of 2025: request for Municipal Council to approve the final award for 2025 in the amount of \$101,700 to Radiance Janitorial Services LLC to provide janitorial services for Municipal Hall and the Norristown Recreation Center.**

Mr. Odenigbo said this is the final contract and asked for approval.

There was **a motion by Councilman Bates, seconded by Councilman Queenan**, to approve the final award for 2025 to Radiance Janitorial Services LLC. **The motion passed unanimously.**

**Resolution 25-34 of 2025: Request for Municipal Council to approve payment to Pennoni Associates, Inc. (City Engineer) for the sum of \$40,000 for the conceptual design, Geo technical works and other field work done in connection with the failed Hancock Pedestrian Bridge.**

There was **a motion by Councilman Queenan, seconded by Councilman Bates**, to approve payment to Pennoni Associates for the sum of \$40,000 for the conceptual design, Geo technical works and other field work done in connection with the failed Hancock Pedestrian Bridge. **The motion passed unanimously.**

**Chester Valley Trail Detour during Trail Junction Center Construction. The proposed activity is a temporary trail detour for the Chester Valley Trail (CVT) during an approximately 18-month period when the Trail Junction Center (TJC) is being renovated for adaptive reuse as a community building with trail services and flexible community space.**

There was a Power Point presentation showing that the trail detour is behind the Norristown Transportation Center and the SEPTA Parking Garage. He said there will be signage.

There was **a motion by Councilman Queenan, seconded by Councilman Bates**, to approve the proposed activity of a temporary trail detour for the CVT during an approximately 18-month period when the TJC is being renovated for adaptive reuse as a community building with trail services and flexible community space. **The motion passed unanimously.**

## **DEPARTMENTAL REPORTS**

### **February 2025 Department Executive Reports**

Council President Smith noted there were no Department Executive Reports.

## **ADJOURNMENT**

There was **a motion by Councilman Bates, seconded by Councilman Queenan**, to adjourn the Council Work Session. **The motion passed unanimously.**

Respectfully submitted,

Roseann M. Santangelo  
Clerk of Council